

ANNUAL REPORT



2016 - 2017



Canadian Council on Continuing
Education in Pharmacy

Le Conseil canadien de l'éducation
continue en pharmacie



Phil Emberley

My term as President began under the umbrella of an historic event for our organization: the joint meeting of the Canadian Council on Continuing Education in Pharmacy (CCCEP) and the Accreditation Council for Pharmacy Education (ACPE). This meeting was the first of its kind between CCCEP and ACPE and I believe it was very productive. First and foremost, it was a welcome opportunity to engage in a conversation to learn more about one another. This was an occasion to gain a more thorough understanding of the work that we do on both sides of the border; our challenges and successes, our working environment and our strategic outlook. It followed then that throughout the course of our discussions, instead of drawing attention to the areas of divergence, both groups placed emphasis on the issues that were common to both and looked for the opportunities where collaboration was possible. In the months that followed the face-to-face meeting, the Executive Committee (along with the Board and our Executive Director), continued to explore those areas of common ground with our American colleagues. While I am the first to acknowledge that the work that lies ahead is more akin to a marathon than a sprint, I believe that our progress is moving in the right direction – forward. I am encouraged about the possibilities before us and the continued collaboration between CCCEP and ACPE.

I must also take a moment in this message to redirect the lens away from the activities with ACPE that are somewhat outward focused and place the attention squarely on “home”. As a member of CCEPP’s Board, there is an understanding and acknowledgement that our organization’s activities rely on the work of others who volunteer their time and expertise. However, in the role of President, I have gained a deeper understanding of the

sheer volume of people who are involved in CCCEP accreditation and the provision of continuing education for pharmacy professionals. The numbers are, at the same time, surprising and humbling. Each person gives freely some of their precious minutes and hours – carved out from an already busy professional life – and their unique knowledge to provide CCCEP with an invaluable service. Their individual and collective commitment to help provide quality continuing pharmacy education activities for Canada’s pharmacy professionals is exceptional. While I will continue to express my appreciation for the work of our volunteers, I was pleasantly surprised to receive the results of the Volunteer Satisfaction Survey earlier this year where a resounding 98% of our Learning Review Panelists indicated that they were satisfied with their volunteer experience. As part of the leadership team for this organization, this is truly wonderful news. I hope that we can continue to give back to our volunteers the same sense of satisfaction and value that they provide to us through their work. Thank you all once again for your dedication to our organization, our activities and the delivery of quality continuing education activities.

With my very best,

A handwritten signature in black ink, appearing to read "Phil Emberley". The signature is fluid and cursive, with a long horizontal stroke at the end.

FROM THE BOARD OF DIRECTORS

The following achievements were completed in the last year to support the objectives outlined in [2015-2019 Strategic Plan: Supporting Practice Advancement](#).

GOAL	STATUS
Improving Customer Experience	<ul style="list-style-type: none"> New website launched in February 2017 with a new look and feel. Design is more user friendly and responsive to different devices such as tablets and smartphones. Provider Satisfaction Survey completed in the spring of 2017. 84% of program providers indicated they were satisfied or very satisfied with CCCEP accreditation. The weighted average rating was 4.2 on a 5-point scale. Volunteer Satisfaction Survey completed in the spring of 2017. 98% of Learning Review Panels indicated they were satisfied with their volunteer experience. The weighted average rating was 6.3 on a 7-point scale.
Supporting Advanced Practice	<ul style="list-style-type: none"> The Tech CE Initiative resulted in a doubling of the number of continuing education learning activities designed and accredited for pharmacy technicians. This a positive first step to enable technicians to access the learning needed to support their professional growth. Fee Incentive Policy for Technician CE and Dual Accreditation Policies were renewed for an additional two years. The Board of Directors met with the Continuing Pharmacy Education Commission of the American Council on Pharmacy Education to share information and to explore options for working together to support and promote access to continuing education.

Program Submissions by Type of Application				
Type of Application	2017		2016	
	Number	Percent	Number	Percent
New Program	148	56	143	51
Extension	16	6	18	6
Renewal	89	34	111	39
Administrative Review	1	0	4	1
Program Type Review	11	4	8	3
TOTAL	265	100 %	284	100 %

2016-2017 BOARD OF DIRECTORS

Executive Committee

Philip Emberley
Canadian Pharmacists Association

Michelle Wyand
Prince Edward Island College of Pharmacists

Barbara Thomas
Newfoundland and Labrador Pharmacy Board

Members

Alberta College of Pharmacists
Debbie Lee

Canadian Society of Hospital Pharmacists
David Knoppert

Nova Scotia College of Pharmacists
Sue Sampson

Association of Faculties of Pharmacy
Glenda MacDonald

College of Pharmacists of British Columbia
Ashifa Keshavji

Ontario College of Pharmacists
Sandra Winkelbauer

Canadian Association of Pharmacy Technician Educators
Dana Elliott

College of Pharmacists of Manitoba
Kim McIntosh / Ronda Eros

Ordre des pharmaciens du Québec
Anick Minville

Canadian Association of Pharmacy Technicians
Sheena Deane

New Brunswick College of Pharmacists
Katrina Mulherin

Saskatchewan College of Pharmacy Professionals
Lisa Bagonluri / Danielle Larocque

Summarized Statement of Financial Position
As at June 30, 2017

	<u>2017</u>	<u>2016</u>
ASSETS		
CURRENT		
Cash	\$ 41,284	\$ 38,722
Accounts receivable	33,203	14,615
Prepaid expenses	3,472	2,989
	<u>77,959</u>	56,326
INVESTMENTS	<u>421,677</u>	413,703
	<u>\$ 499,636</u>	<u>\$ 470,029</u>
LIABILITIES AND NET ASSETS		
LIABILITIES		
Accounts payable and accrued liabilities	\$ 19,407	\$ 20,052
NET ASSETS		
General fund	378,471	348,219
Restricted fund	<u>101,758</u>	<u>101,758</u>
	<u>480,229</u>	<u>449,977</u>
	<u>\$ 499,636</u>	<u>\$ 470,029</u>

Summarized Statement of Operations and Net Assets
For the Year Ended June 30, 2017

	<u>2017</u>	<u>2016</u>
REVENUES		
Accreditation	\$ 286,124	\$ 275,960
Other	7,804	7,498
Investment income (expense)	7,974	(16,539)
	<u>301,902</u>	<u>266,919</u>
EXPENSES		
Accreditation	50,070	52,483
Salaries and benefits	121,372	121,143
Meetings	58,044	67,564
Other	31,843	35,735
Projects	10,321	24,964
	<u>271,650</u>	<u>303,889</u>
EXCESS OF REVENUES (EXPENSES)	30,252	(36,970)
NET ASSETS - beginning of year	<u>449,977</u>	<u>486,947</u>
NET ASSETS - end of year	<u>\$ 480,229</u>	<u>\$ 449,977</u>

Note 1: The summary financial statements have been derived from the audited financial statements which were prepared in accordance with Canadian Accounting Standards for Not-for-Profit Organizations. Full note disclosure is found in the audited financial statements.

MWC Chartered Professional Accountants LLP