



2017-2018

ANNUAL REPORT

Canadian Council on Continuing Education in Pharmacy
Le Conseil canadien de l'éducation continue en pharmacie

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PRESIDENT'S MESSAGE

As my time in the role of CCCEP President ends, I look back over the last two years and am met with the twin feelings of appreciation and pride for the work accomplished by the Board of Directors, the volunteers and the organization's administration. My term, occurring in the middle of the current strategic plan cycle, permitted me to lead the organization as we moved forward or completed several significant goals outlined in the plan.



Philip Emberley, President

Externally, we initiated the first ever joint meeting between CCCEP and the Accreditation Council for Pharmacy Education





(ACPE). Together we continue to explore issues of common ground and opportunities for collaboration. I am very hopeful that this new relationship will mutually benefit both organizations in the years to come. Additionally, CCCEP's public image was transformed with the launch of our redesigned website offering relevant information with a contemporary look. The release of the final component of our website, the Presenter-Author-Reviewer database, is imminent. Once online, the database will allow providers and educators to connect with ease and offer an improved search function to enable pharmacy professionals to find learning activities.

Internally, in the last two years alone, we made a number of improvements to our processes and services that resonated with our providers and Canada's pharmacy professionals. CCCEP's Technician Continuing Education (CE) Initiative resulted in a doubling of the number of continuing education learning activities designed and accredited for pharmacy technicians. It is important to acknowledge and appreciate this positive step forward for the professional growth of pharmacy technicians across the country and the program providers who support them. Beyond the success of the Technician CE Initiative, the Board of Directors was very pleased with the results of the customer satisfaction surveys conducted last year. The introduction of a customer service approach for learning activity providers as well as a volunteer recognition system resulted in a satisfaction rating of 96% and 90% from each group respectively. These numbers are a testament to the commitment of CCCEP's Board of Directors and our administration to listen and adjust processes to enhance the working relationships for all parties involved.

Looking at CCCEP's administration, I would be remiss if I did not take a moment to acknowledge the two people who form an integral part of our success: Shirley Hoggard and Dr. Art Whetstone. Together they keep the engine of our Board and our volunteers running year over year. Art announced that he will take his retirement from his position as Executive Director in early 2019. As a Board, we cannot adequately express our gratitude for his numerous contributions during his 12-year tenure. Under his leadership, Art organized the CPD/CE Summit which led to major revisions of CCCEP standards of accreditation and the investigation of specialization in pharmacy. He implemented an online accreditation application system and accreditation database. Looking beyond our own borders, Art oversaw the organization of the International Forum on the Recognition of Continuing Education Accreditation across Boundaries and chaired the Mutual Working Recognition Group. These are but a few of his accomplishments - the remainder of the list long and commendable. On behalf of pharmacy professionals across the country, thank you for your contributions to our profession Art. Enjoy all that life has to offer as you begin the next chapter of your journey - it is richly deserved.

2017-2018 HIGHLIGHTS

The following achievements were completed in the last year to support the objectives outlined in the [2015-2019 Strategic Plan: Supporting Practice Advancement](#).

Goal	Status
 <p>IMPROVING CUSTOMER EXPERIENCE</p>	<p>New website launched in February 2017. Overall, positive reviews from users indicating that the site is user friendly and materials are easy to find.</p> <p>Presenter-Author-Reviewer (PAR) Database is complete and ready for launch. The database will allow providers to connect individuals with advanced knowledge in different health conditions, populations, special skill areas and pharmacy management with individuals who wish to present, author and reviewer learning activities for pharmacy professionals.</p>
 <p>SUPPORTING ADVANCED PRACTICE</p>	<p>The Technician CE Initiative resulted in a significant increase of the number of continuing education learning activities designed and accredited for pharmacy technicians. The number of continuing education activities accredited for technicians increased from 7 in 2013-2014 to 26 in 2017-2018.</p>
 <p>SUPPORTING ADVANCED PRACTICE</p>	<p>CCCEP provided leadership to an international working group in the development of approaches to mutual recognition of accredited continuing education across jurisdictions. The working group is nearing the completion of a set of standards for recognition of accreditation systems, and therefore accredited continuing education, across jurisdictions.</p>
 <p>SUPPORTING ADVANCED PRACTICE</p>	<p>CCCEP worked with the provincial regulatory authorities to identify the learning needs of pharmacy professionals from a regulatory perspective. The working group is in the process of identifying learning activities that will meet these needs.</p>

FINANCIAL STATEMENT

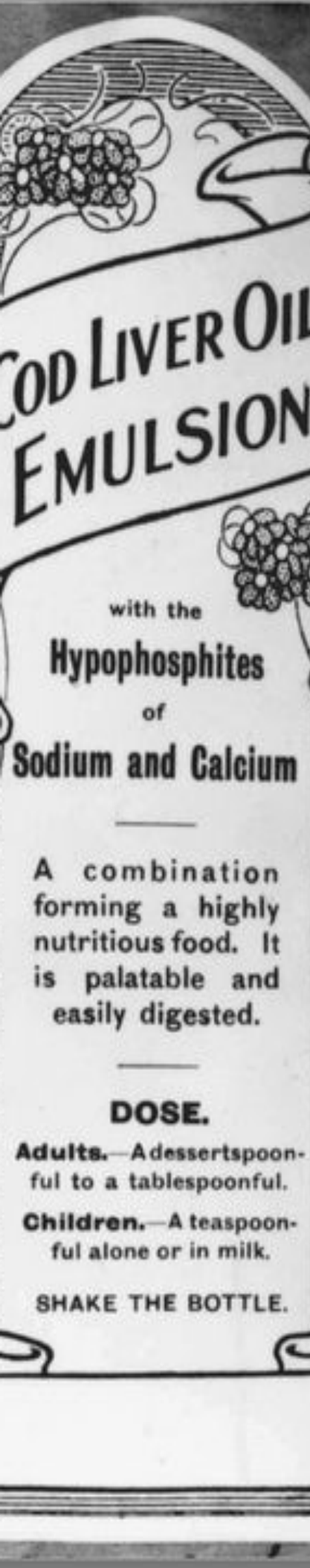
Summarized Statement of Financial Position As at June 30, 2018

	<u>2018</u>	<u>2017</u>
ASSETS		
CURRENT		
Cash	\$ 102,094	\$ 41,284
Accounts receivable	32,609	33,203
Prepaid expenses	6,098	<u>3,472</u>
	140,801	77,959
INVESTMENTS	<u>442,249</u>	<u>421,677</u>
	<u>\$ 583,050</u>	<u>\$ 499,636</u>
LIABILITIES AND NET ASSETS		
LIABILITIES		
Accounts payable and accrued liabilities	\$ 33,991	\$ 19,407
NET ASSETS		
General fund	390,301	378,471
Restricted fund	<u>158,758</u>	<u>101,758</u>
	<u>549,059</u>	<u>480,229</u>
	<u>\$ 583,050</u>	<u>\$ 499,636</u>

Summarized Statement of Operations and Net Assets For the Year Ended June 30, 2018

	<u>2018</u>	<u>2017</u>
REVENUES		
Accreditation	\$ 315,162	\$ 286,124
Other	7,172	7,804
Investment income (expense)	<u>20,572</u>	<u>7,974</u>
	<u>342,906</u>	<u>301,902</u>
EXPENSES		
Accreditation	59,480	50,070
Salaries and benefits	120,361	121,372
Meetings	53,211	58,044
Other	34,466	31,843
Projects	<u>6,558</u>	<u>10,321</u>
	<u>274,076</u>	<u>271,650</u>
EXCESS OF REVENUES (EXPENSES)	68,830	30,252
NET ASSETS - beginning of year	<u>480,229</u>	<u>449,977</u>
NET ASSETS - end of year	<u>\$ 549,059</u>	<u>\$ 480,229</u>

Note 1: The summary financial statements have been derived from the audited financial statements which were prepared in accordance with Canadian Accounting Standards for Not-for-Profit Organizations. Full note disclosure is found in the audited financial statements.



CCCEP BOARD OF DIRECTORS

Executive Committee Members

Philip Emberley Canadian Pharmacists Association	P resident
Michelle Wyand Prince Edward Island College of Pharmacists	Vice-President
Barbara Thomas Newfoundland and Labrador Pharmacy Board	Past President

Member Organization

Director

Alberta College of Pharmacy <i>(previously Alberta College of Pharmacists)</i>	Debbie Lee <i>(to September 2017)</i> Pamela Timanson <i>(from September 2017)</i>
Association of Faculties of Pharmacy of Canada	Glenda MacDonald
Canadian Pharmacy Technician Educators Association	Dana Elliott <i>(to May 2018)</i> Jackie Abraham <i>(from May 2018)</i>
Canadian Association of Pharmacy Technicians	Sheena Deane
Canadian Society of Hospital Pharmacists	David Knoppert
College of Pharmacists of British Columbia	Ashifa Keshavji
College of Pharmacists of Manitoba	Ronda Eros
New Brunswick College of Pharmacists	Katrina Mulherin
Nova Scotia College of Pharmacists	Sue Sampson
Ontario College of Pharmacists	Sandra Winkelbauer
Ordre des pharmaciens du Québec	Anick Minville
Saskatchewan College of Pharmacy Professionals	Danielle Larocque